

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
March 15, 2023  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome**

**MEMBERS  
PRESENT:** Mrs. Mary Haskell  
Ms. Johanna Burkhardt  
Mrs. Kelly Howe  
Mr. Mark Leighton  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik

MOTION *Vimislik*

SECONDED *Burkhardt*

APPROVED 4/17/23

**MEMBERS  
ABSENT:** Mr. Jack Bell

**ALSO  
PRESENT:** Ms. Natalie Brubaker, Superintendent  
Ms. Karen Mullins, District Clerk  
Mr. Ethan Berry, Business Executive  
Mr. Ed Swartwout, MS Asst. Principal/AD  
Ms. Jill Rich, Donnelly Principal  
Ms. Jessica Bowerman, Brookside Principal  
Mr. Ralph Schuldt, Director of Facilities  
Ms. Shannon Hogan, SVTA Representative  
Ms. Brooke Allen, Teacher  
4 Parents  
2 Students

Mrs. Mary Haskell, Board President, called the meeting to order at 6:03 p.m.

**RECORD OF ATTENDANCE** – Mr. Leighton made a motion, seconded by Mrs. Howe, to accept into record the attendance for the March 15, 2023, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

**APPROVAL OF MINUTES** – Mr. Remza made a motion, seconded by Mrs. Burkhardt to approve the minutes of the February 15, 2023, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – None

**FINANCIAL REPORT** – Mr. Remza made a motion, seconded by Mrs. Burkhardt, that the Board acknowledges receipt of the February financial reports.

Upon vote, the motion was approved unanimously. (6 yeses)

**SUPERINTENDENT'S REPORT** – Mrs. Brubaker reported that they had a Strategic Planning meeting Monday evening with the instructional leadership team and Kevin McGowan. She said that they have been in full force with CIP design meetings with staff to get feedback on what is needed in each building. Along with Mr. Swartwout, Mrs. Brubaker explained that Windsor CSD has requested merging girls' soccer teams. Mr. Swartwout explained the pros and cons of doing this, with one of the concerns being that we would move up to Class A from Class B with this merger. This topic will be discussed further at a later time. Mrs. Brubaker said that all board members should have received an email from SuperEval, which is a tool that will be used for the superintendent's annual evaluation as well as other evaluations throughout the district. Upcoming dates: March 22 will be the Joint Dinner Meeting, and Monday, April 17 will be the April Board of Education meeting.

**Presentation** – Odyssey of the Mind – Donnelly – Ms. Allen, Odyssey of the Mind advisor for Donnelly, along with two of her students reported that Odyssey of the Mind was creative problem solvers. She stated that Donnelly had two teams comprised of 14 students, and that the students are completely responsible for the ideas and the execution of those projects. The competition will be held this Saturday at BT-BOCES

**Resolutions** – Mrs. Vimislik made a motion, seconded by Mr. Remza, to approve the following resolutions:

Retirements – that the following retirements be approved:

<u>Name</u>	<u>Position / Years of Service</u>	<u>Effective Date</u>
Theresa Prozeralik	Teacher Aide 1997– 2023 (26)	6/30/23
Sherman Brown	Custodian 2013 – 2023 (10)	6/30/23

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position / Years of Service</u>	<u>Effective Date</u>
Sharon Platt	Food Service Helper Middle School	3/3/23
Josie Henningsen	Food Service Helper Donnelly	2/16/23

Leave of Absence – that Kelsey Tkach, Brookside Elementary teacher, be granted a leave of absence from on or about April 28 through June 2, 2023.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Joanne Huntley	Food Service Helper Donnelly	As Per Contract	3/16/23
Devon Moelder	Laborer High School	As Per Contract	3/16/23
Benjamin Mosher	Laborer Donnelly	As Per Contract	3/16/23
Roland Doig	Laborer Facilities	As Per Contract	3/16/23
Tyler Stoddard	Bus Driver Mechanic Transportation	As Per Contract	4/10/23

Instructional Substitute Appointment – that the following instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jordan Campbell	Substitute Teacher – Certified	As Per Contract	3/16/23
Sophia Esposito	Substitute Teacher – Uncertified	As Per Contract	3/16/23
Zachary Schinasi	Substitute Teacher – Uncertified	As Per Contract	3/16/23
Brian O’Conner	Substitute Teacher – Uncertified	As Per Contract	3/16/23
Dominic Micalizzi	Substitute Teacher – Uncertified	As Per Contract	3/16/23

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Roland Doig	Substitute Bus Driver	As Per Contract	3/16/23

Extended Season Coaching Payment – that the following coaches be paid for an extended winter coaching season:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Katie Fedorwich	3 weeks extended season head coach	As Per Contract
Anthony Ruffo	2 weeks extended season head coach	As Per Contract

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9030.800-99-700	A 5510.512-07-650	\$42,000.00
A 1620.431-10-130	A 1620.436-10-130	\$18,000.00
A 2250.490-99-400	A 2110.490-99-990	\$32,000.00

Health Insurance Consortium Extension – The Susquehanna Valley Central School District approves the extension of the Agreement for the Cooperative Health Insurance Arrangement of the Broome-Tioga-Delaware County Area School District Fund through June 30, 2028.

Professional Services – to approve the contract with C&S Companies of Syracuse, NY as the construction manager for the Susquehanna Valley Central School District Capital Improvement Project.

Technology Equipment for the Instructional Technology Service From BT-BOCES - WHEREAS the Instructional Technology Service (557) and the South Central Regional Information Center Service (610) require additional technology equipment to the currently available equipment; WHEREAS the Susquehanna Valley Central School District wishes to finance the cost over three (3) years with a multi-year installment purchase; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Susquehanna Valley Central School District, in conjunction with the Instructional Technology and South Central Regional Information Center Services, funds to acquire the following equipment.

Quantity	Description	Total Cost
	<b>NCPA 01-42</b>	
1	DELL ME5024 Storage Array	
3	DELL PowerEdge R650 Server	
220	DELL ChromeBook 3110	
	Total Purchase Price	\$126,700.00
	Estimated Financing Costs	9,467.12
	<b>TOTAL COSTS</b>	<b>\$136,167.12</b>

Upon vote the motion was approved unanimously. (6 yeses)

**Scheduling Annual District Meeting – Bus Proposition** – Mr. Remza made a motion, seconded by Mr. Leighton that the following resolution be approved:

Resolution of the Board of Education that the Annual meeting of the District to be held on May 16, 2023, between the hours of 12:00 p.m. and 8:00 p.m., and the District Clerk is directed to take all necessary steps to arrange for the publishing of the notice of such meeting and all required actions associated therewith. The purpose of the Annual Meeting shall be to vote on the annual district budget for the school year commencing July 1, 2023, and ending June 30, 2024, and to elect two members of the Board of Education for a term of three (3) years commencing on July 1, 2023, to fill the positions of the following Board members whose terms are expiring: Mary Haskell and Kelly Howe, and to vote on the following school bus proposition:

Shall the Board of Education of the Susquehanna Valley Central School District be hereby authorized to purchase two (2) 72 passenger school buses and one (1) 66 passenger school bus, including incidental equipment, expenses, and preliminary costs at an aggregated maximum estimated cost of \$498,000, and said amount or so much thereof as may be necessary, shall be raised by a levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued.

Upon vote the motion was approved unanimously. (6 yeses)

**ASSISTANT SUPERINTENDENT’S REPORT** – Mrs. Brubaker reported on behalf of Ms. Kacyvenski who is at a conference in Syracuse for i-Ready, which is an online assessment and instruction tool that helps teachers provide students a path to proficiency and growth in reading and mathematics. She said that the Superintendents Conference went very well with staff, including food service and transportation who don’t normally attend on conference days, attending a presentation with Roseann Bayne on culturally responsive sustaining education framework.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – None

**VOICE OF THE ADMINISTRATORS** – Mr. Swartwout reported for Mr. Snyder stating that the 8<sup>th</sup> graders went to Lockheed Martin for Engineering Day. He said that the 7<sup>th</sup> and 8<sup>th</sup> grade band and orchestra will be going to the mall for Music in Our Schools. He stated that we had five students go to Bainbridge-Guilford for the badminton/table tennis competition, which was a very fun and competitive event.

Mr. Schuldt reiterated that the CIP design meetings with stakeholders have been going well.

Ms. Rich reported in Ms. Steward absence, and stated that Work Force Wednesdays were in full force and going well, and said that many of those coming from the work force are SV alumni. She reported that Volley for Mental Health took place last week with 13 student teams, CTE BOCES visitation went well with 52 students attending, and the musical held last week was a big success.

Ms. Rich reported that the PTA received a \$1000 Smart Talk grant to work with students on internet safety and proper device use. She stated that they wrapped up the annual food drive with over 1603 items donated and \$1750 in monetary donations as well as many boxes of chips donated from Frito Lay.

Ms. Bowerman reported that Finch Hollow came and did presentations to the kindergartners with taxidermy animals. She said that they had quite a few band members in BCMEA, and the band and chorus will be going to the mall.

**VOICE OF THE PUBLIC #2** – None

**MOTION TO ADJOURN** – Mr. Remza made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 6:53 p.m.

Respectfully submitted,



Karen A. Mullins/  
School District Clerk